

Clerical Staff Position

Kearney County Clerk, Register of Deeds and Election Office will be accepting applications for a full-time Clerical Position. Applicant should be very detail oriented, able to prioritize work to meet deadlines, have legible handwriting and understand legal descriptions. Should have extensive computer skills and knowledge of different types of office equipment. Benefits include insurance, retirement, vacation, holiday and sick leave. Application and job description can be picked up at the Kearney County Clerk's office on the second floor of the Courthouse or on the County's website. (424 N. Colorado, Minden, NE) Call 308-832-2723 for further information. Position is open until filled. The County gives preference to Veterans in employment decisions and is an EOE and reserves the right to refuse any or all applications.